

MINUTES OF MEETING OF SELECTMEN/SEWER COMMISSIONERS

Date of Meeting: April 22, 2014
Date of Transcription: April 23, 2014
Transcribed by: Janet Wilson

1. CALL MEETING TO ORDER BY CHAIRMAN

2. ROLL CALL

Selectmen Present: Alan Slavin, Chairman
Patrick Tropeano, Clerk
Stephen M. Holmes, Absent
Peter Teitelbaum, Absent
Judith Whiteside

Also present: Derek Sullivan, Town Administrator
Attorney Rich Bowen

3. ANNOUNCEMENTS

The First Annual Fashion Show Brunch will be held on Sunday, April 27th at 1pm at Salerno's Function Hall.

The Oyster Festival Dance will be held on April 25th from 5-9pm. The Oyster Festival will be held on Main Street on April 27th. Ella's Restaurant will be holding an Oyster event on April 23rd at 6pm.

The Educational Foundation will be holding an event at the Box Mill Hall on May 9th at 6pm

Pre-Town meeting will be held at the Multi-Service Center, Room 320 on April 24th at 7pm.

Coffee hour will be held on April 24th at 9:15; Chairman Slavin will be there providing he has some free time to talk about the budget.

A cleanup will be held on May 10th from 9am – noon. A planning meeting will be held at 3pm on April 24th at the playground. They are also looking for electric sanders.

4. CITIZENS PARTICIPATION

none

5. LICENSES & PERMITS

- a. Request for one day liquor for the Oyster Festival

Present before the board: Bob Brady

MOTION: Selectman Tropeano moved to approve the one day liquor license for the Buzzards Bay Brewing on April 27, 2014 from 12:00 -3:00 pm. at Pezzoli Square. Selectman Whiteside seconded.

VOTE: 3-0-0 (Unanimous)

6. TOWN BUSINESS

- a. Street Parking Program

Present before the board: Derek Sullivan and Garry Buckminster

Mr. Buckminster spoke about the proposed residential parking permits in Onset (as attached). This would allow residential on street parking within the parking permit zones, access to the transfer stations, Little Harbor beach parking lot, Swifts Beach parking lot and Swifts Neck beach parking lot. The cost of this permit would be \$30 for residents under 65 years old and \$15 for senior residents \$65+. Also resident guest and visitor parking permits would allow a "visitor" permit for the vehicle of a person who stays at a residence within a parking permit zone for more than 24 hours but not to exceed two weeks. A "guest" permit is issued for a vehicle of a person who visits at a residence within a parking permit zone for less than 24 hours. The cost of the visitor parking permit would be \$5 per vehicle, this does not include beach parking or transfer station use. Business parking permit, each business within the Town of Wareham regulated parking zone may obtain a business parking permit for employees to utilize business designated parking areas or non-resident parking areas. The cost is \$10 per permit. Selectman Whiteside stated that they should start with the residential parking first.

- b. Discussion with Community & Economic Development Authority members to update the board.

Present before the board: Sal Pina and Jean Connaughton

Mr. Pina stated that the roadwork on Main Street should be completed by the end of April. He also said that they did order banners and they should be in within a couple of weeks. Ms. Connaughton stated that they would like to hold a workshop sometime after Town Meeting.

- c. Discussion with Department of Energy and Resources Re: Green Communities & Energy savings presentation.

Present before the board: Seth Pickering

Mr. Pickering talked about the Green Community and what going green means. He stated that you need to first establish an energy committee designating an energy officer. Also an energy audit would need to be performed. He spoke about the grant program available and the criteria needed. The consensus of the board was to move forward with this project.

SELECTMEN/SEWER COMMISSIONERS MEETING - 4-22-14 (CONT'D)

- d. Discussion and possible vote to exclude financial articles from lottery system per Town bylaw for Town Meeting.

Chairman Slavin stated that the board should vote to bundle articles 6&7.

MOTION: Selectman Whiteside moved to bundle articles 6&7 together should either article come up in the lottery. Selectman Tropeano seconded.

VOTE: 3-0-0 (Unanimous)

- e. Discussion and possible vote on policies 07-02; 07-03; 07-04; 08-02; 08-03 and 88-10.

Policy # 07-02 –

MOTION: Selectman Whiteside moved to move policy 07-02 to sewer policy handbook and remove. Selectman Slavin seconded.

VOTE: 3-0-0 (Unanimous)

Policy # 07-03 – Policy is being followed – board re-affirmed

Policy # 07-04 – Policy is being followed – board re-affirmed

Policy # 08-02

MOTION: Selectman Whiteside moved to remove policy # 08-02 since it's covered in section 6-3 of our Home Rule Charter. Selectman Tropeano seconded.

VOTE: 3-0-0 (Unanimous)

Policy # 08-03

MOTION: Selectman Whiteside moved to merge with policy 07-04 and remove. Selectman Tropeano seconded.

VOTE: 3-0-0 (Unanimous)

Policy 88-10 – All board members need to be present for this policy.

f. Continued discussion on merging of certain town Committees
Selectman Whiteside will work on this along with Chairman Slavin.

g. Update and possible re-assignment to PSAC, Districts/town initiatives.
Chairman Slavin stated that originally the board designated Mr. Sullivan however; he stated that he would volunteer to be the designee if the board would like.

h. Town Administrator to present 3rd quarter FY2014 revenues and expense reports for March FY2014.

Mr. Sullivan handed out the reports to the board; they will discuss this at the May 6th agenda.

i. Information requested by Board to Library Director

Present before the board: Denise Medeiros

Ms. Medeiros was before the board explaining what services would be restored if proposition 2 ½ was approved along with the additional funds. She stated that the

SELECTMEN/SEWER COMMISSIONERS MEETING - 4-22-14 (CONT'D)

Library hours would be restored to 5 days per week and also they would be able to get the waiver for state certification as well as apply for grants and state aid.

- j. Comments on Dollar General Site Plan (request from the Planning Board) – (see submission).

The Dollar General is planning on building on the site of the old White Pines Motel. The board would like a letter sent to the Planning Board that they have no issues with this.

- k. Review/Assign/Issues list supplied by Chairman
Chairman Slavin read the list of pending issues (as attached)

- l. Response from Board on Powers & Sullivan financial reports for FY2013
The board would like some time to look over the reports.

- m. Union contract ratification.

MOTION: Selectman Tropeano moved to accept the Memorandum of Agreement between the Town of Wareham and the Massachusetts Laborers' District Council Waste Water Treatment Plant Operators and authorize the Chairman to sign.
Selectman Whiteside seconded.

VOTE: 3-0-0 (Unanimous)

- n. Any other town business not reasonably anticipated 48 hours prior to the posting of this meeting.

7. TOWN ADMINISTRATOR'S REPORT

Mr. Sullivan stated that the RFP was awarded on the purchase of a truck at the WPCF. He stated that the bid was for \$70,000 less the trade of \$19,000 for a total cost of \$51,000.

Mr. Sullivan met with the Insurance Advisory Committee and he has sent out a letter to Mayflower Health Group letting them know that the Town is interested. He said that this would save the town money by no longer being self-insured.

Calls have been coming in from residents requesting work be done on private roads, they are urged to look at the Towns bylaws on the website that explains what they need to do.

Mr. Sullivan wanted to commend Officer Stephen Kearney while he was off duty and traveling on the Bourne Scenic Highway on April 12th he noticed that a crane was toppled. He immediately notified emergency personnel of this situation.

On April 12th 70 year old Robert McKenzie was struck while delivering newspapers and the suspect fled the scene. Thanks to the hard work of the Detective Division which

SELECTMEN/SEWER COMMISSIONERS MEETING - 4-22-14 (CONT'D)

included Sgt. Mike Smith, Detective Bill DaSilva and Investigator Brian Breault they were able to find the person who hit Mr. McKenzie.

On April 20th during Officer Eric Machado's duties at the Police Station he noticed that an arrested female that was in the holding cell was attempting suicide. Thanks to his quick actions they were able to save the life of the woman.

8. LIAISON REPORTS

Selectman Whiteside suggested the board holding a volunteer fair and have information available to residents who are interested in volunteering. Chairman Slavin suggested having a couple of tables setup at Town Meeting and invite the Chairman's of the boards, committees and commissions that have vacancies available to talk about their committee

9. CONSENT AGENDA

- a. Authorization to sign bills and documents, etc.
- b. Approval of meeting minutes of April 8, 2014; Executive session minutes of April 8, 2014.

MOTION: Selectman Tropeano moved to approve the executive session minutes of April 8, 2014. Selectman Whiteside seconded.

VOTE: 3-0-0 (Unanimous)

MOTION: Selectman Whiteside moved to approve the regular session minutes of April 8, 2014. Selectman Tropeano seconded.

VOTE: 3-0-0 (Unanimous)

- c. Interview/Appointment to the Marine Resources Commission.

MOTION: Selectman Whiteside moved to appoint William J. Smith as a member to the Marine Resources Commission to a term to expire no later than July 30, 2017. Selectman Tropeano seconded.

VOTE: 3-0-0 (Unanimous)

10. ADJOURNMENT

MOTION: Selectman Tropeano moved to adjourn. Selectman Whiteside seconded.

VOTE: 3-0-0 (Unanimous)

11. SIGNING OF DOCUMENTS APPROVED BY THE BOARD

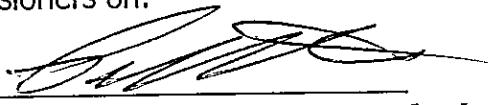
Respectfully submitted

Janet Wilson

Department Assistant

SELECTMEN/SEWER COMMISSIONERS MEETING - 4-22-14 (CONT'D)

The foregoing minutes were submitted to the Board of Selectmen/Sewer Commissioners on:

Attest: 

Patrick G. Tropeano, Clerk

Date Signed: 5-6-14

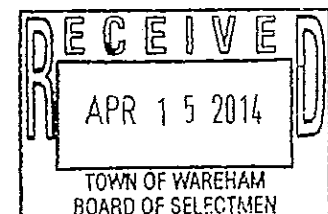
Date sent to the Town Clerk: 5-12-14

Attachment to 4/22/2014
Meeting minutes

Pending issues/items for the Board of Selectmen

04-06-14

1. Focus Group (BSU) report and possible actions
2. EDSTAT program (Econ Analysis provided by BSU and NU)
3. Merchants Way – CEDA programs, Cape Flyer, Train Station (Mass DOT sign over)
4. Storm Water Management (Federal/State requirements/regulations)
5. Clear Channel Billboard
6. Legal items (land/buildings)– Parker Mill Dam, Everett School, Tobey Rd., CEDA land Bay Pointe, WCTV
7. WCTV – new studio (location old B&G, Library), request WCTV for upgrades available per contract
8. Status Updates – PSAC, Town/District shared initiatives, Building Permit Handbook, Employee Handbook
9. Spirit of Wareham – continued recognition of deserving recipients
10. Town Employee of Month/Year awards
11. EDU rates – public meetings, decision on determination of rate structure
12. Condensing Town Committees
13. Review of all Town Operations – to facilitate long term budgeting goals and improve/streamline services (inclusion of School committee/Finance Committ
14. Master Plan update both Town and Selectmen's existing plans
15. Solar/Wind Energy Bylaws
16. Town wide Green Energy initiatives – goal Green Community?
17. Parking issues and programs
18. Outreach to surrounding municipalities – share, regionalize certain operations
19. Implement plans using results from no. 1 & 2 to increase revenue needs
20. Strive for "consistency" in laws, policies and actions
21. Move CoA? Hammond? Library
22. By-law to limit time in motels – see bourne bylaw
23. Trash litter adopt no litter town campaign
24. Community Partners (Private/Public business council)
25. Tasks force for Volunteers – link to town web site
26. Policy 88-10, 02-08
27. Develop community outreach for projects (see Lopes Field initiative)
28. Update Listing for Public and Private ways
29. Oyster Festival 2015 and on (WVA/Ma. Fisheries)





Garry Buckminster
Harbormaster
Shellfish Constable

Town of Wareham
Office of the Harbormaster
54 Marion Road, Wareham Massachusetts 02571
(508) 291-3100 extension 3186
harbormaster@wareham.ma.us

The Town of Wareham wants to preserve the livability of our residential neighborhoods by migrating non-residents from parking on residential streets for long periods.

The Resident Parking Permit Program allows you to park your vehicle anywhere within the permitted parking zone, provided no other parking restrictions apply. For example, if there were a sign posted which prohibits "parking from here to corner," the parking permit would not allow you to park your vehicle in such a space. Nor does the residential parking permit exempt the holder from paying the required fees when parking in an area with metered parking. Vehicles are not allowed to stay in the same location for an excess of 72 hours. All vehicles must seek off street parking during weather related parking bans or during scheduled street cleaning. Unattended trailers may not be left on the street to exceed 24 hours.

Residential Parking Permit

Includes:

- Residential on street parking within the parking permit zones
- Access to the Transfer Stations
- Little Harbor Beach parking lot
- Swift's Beach parking lot
- Swift's Neck Beach parking lot

Cost:

1. \$30.00 for residents under 65 years old
2. \$15.00 Senior residents 65+

Resident Guest and Visitor Parking Permit

- The Town of Wareham issues a "Visitor" permit for the vehicle of a person who stays at a residence within a parking permit zone for more than 24 hours but not to exceed two weeks. A "Visitor" permit is only valid for fourteen consecutive days. Example: Weekly summer house rentals, resident visitors staying at location, etc.
- A "Guest" permit is issued for the vehicle of a person who visits at a residence within a parking permit zone for less than 24 hours.

Cost:

1. **Visitor Parking Permit** - \$5.00 per vehicle, does not include beach parking or transfer station use. This visitor parking permit may only be purchased by the property owner/resident within the on-street designated parking permit area with the purchase of a residential parking permit. No more than four permits may be purchased at one time. Visitor permits will be dated and only active for the time listed. Proof of ownership must be presented to purchase the visitor permits
2. **Guest Parking Permit – (No Charge)** up to 6 guest permits may be issued at one time to a property owner within the on street parking permit area. Guest Permits are dated and only active for the date marked on the permit. This does require some preplanning on the property owner to obtain the permit for their guests.

Non-Resident Parking Permit – not permitted in the residential parking areas

Includes:

- Designated street parking areas
- Beach Parking at Swift's Beach and Swifts Neck

Cost: \$50.00

Business Parking Permit

Each business within the Town of Wareham regulated parking zone may obtain a business parking permit for employees to utilize business designated parking areas or non-resident parking areas. Spaces are limited and not guaranteed. Permits are only used for employees during scheduled business work hours; violators will be subject to parking enforcement and the business may be subject to the revocation of the permit. If the designated areas are not available, business employees will need to seek alternative parking where the permit will not be valid.

Cost: \$10.00 per permit, Business owners would purchase the permits or issue a letter of employment (with the business contact information) to the employee so they may obtain the permit.

Permits expire on December 31st of each year
Guest/Visitor Permits are dated for the timeframe needed

Resident Only Streets

- First Street – Ninth Street
- West Blvd
- South Blvd (Shell Point to the Reynolds House)
- Longwood Avenue
- West Central (from West Blvd to Eighth Street)
- Pleasant Avenue
- Prospect Avenue
- Wilmer Avenue

- West Central Avenue (from the north corner of the fire station to Whittemore Avenue
- C. W. Bishop Avenue
- Highland Avenue (North of the Fire Department Entrance to Eleventh Street

Non-Resident/Resident Permit Parking and Business Permit Parking

- Tenth Street (Existing angle parking)
- Highland Avenue (Propose angle parking along the school lot and eliminate street parking on the west side of the street. Make Highland Avenue "one way" from Tenth Street to Eleventh Street.*
- Add an over flow lot located in the Town of Wareham property near the Onset Mobile Home Park. This is a dirt lot and will require some upkeep and possible lighting.*

Prohibited On Street Parking

- Union Street
- Tenth Street between Highland Ave and East Central Avenue
- Tenth Street between East Central Avenue and Onset Avenue
- East Central Avenue between Onset Avenue and the Onset Fire Department (north corner of property line)
- Highland Avenue between Onset Avenue and Onset Fire Department (north corner of property line)
- Sixth Street between West Boulevard and Sunset Island Road.
- Access road to Shell Point
- Any public property not designated for parking

Long Term Parking Area for permitted vehicles/boat owners (limited space)

- A long term parking area on Town of Wareham property located in the area of the Onset Mobile Home Park.
- Vehicles may park in this area for 24 – 96 hour time periods

Needs for first phase

1. Update all faded and unreadable signage
2. Fix signage identifying parks and other Town of Wareham regulations
3. Line painting
4. Add "No Parking" signage in areas
5. Confirm all wording by location
6. Clean up property near Onset Mobile Home Park
7. Signage for Tenth Street angle parking
8. Expand angle parking on Highland Ave between Tenth street and Eleventh Street
9. Remove Island on Union Ave and add angled parking for Kiosk
10. On street Kiosk Pay to park signage for designated areas
11. Identify Hines Field Parking Lot as free additional parking
12. Lime line Hines Field (Check with school dept for availability of machine)
13. Advertise Change

attached 4/22/14
meeting minutes

Hines Field Parking - The Hines Field parking area should be utilized for overflow parking and should remain a free parking area for cars and buses. There is a bus stop located next to the parking area that could be utilized so people may get into the village without having to walk and if they do walk its only a short distance which is well lit. Like many towns with a parking program they offer free parking areas as well as the paid and permitted areas. This allows people to still have an option of parking without a cost.

Violation - Violators are subject to parking citations and/or vehicle towed at owner's expense. Any permit, pass, or sticker that appears to be duplicated, altered in any way or is not visibly displayed will be subject to a parking citation.



Onset Parking Program Phase 1

